

1 RESOLUTION NO. _____

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3 A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE
4 GRACE, MARYLAND, PURSUANT TO THE LOCAL GOVERNMENT
5 ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 34
6 OF THE CITY CHARTER TO AUTHORIZE THE MAYOR TO ENTER
7 INTO A MEMORANDUM OF UNDERSTANDING WITH THE
8 SUSQUEHANNA HOSE COMPANY (SHCO) AS IT RELATES TO THE USE
9 OF THE SECOND FLOOR AREA OF THE UNION AVENUE FIREHOUSE
10 KNOWN AS FIREHOUSE #2
11

12
13 WHEREAS, the SHCO was established in 1902 and its members have provided continuous
14 fire protection to the citizens of Havre de Grace; and
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16 WHEREAS, the SHCO is recognized as the "Fastest Volunteer Fire Department in the
17 Nation"; and
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19 WHEREAS, the SHCO has received numerous accolades for their operational excellence
20 and currently holds an ISO, CLASS 2 certification; and
21

22 WHEREAS, on November 24, 1911, the City of Havre de Grace and the SHCO entered
23 into a lease agreement allowing the SHCO to operate the Union Avenue firehouse, a City owned
24 structure since: and
25

26 WHEREAS, The SHCO and the City of Havre de Grace have maintained a professional
27 and collaborative relationship over the years; and
28

29 WHEREAS, The City of Havre de Grace recently renovated and opened the Cultural
30 Center at the Opera House, located next door to firehouse #2; and
31

32 WHEREAS, the renovations included a connecting atrium and elevator access to both
33 buildings; and
34

35 WHEREAS, the City wishes to utilize the second floor of the firehouse on occasion, when
36 hosting events at the Opera House;
37

38 NOW THEREFORE, it is this ____ day of _____, 2018 determined, decided and
39 resolved by the Mayor and City Council to enter into a Memorandum of Understanding,
40 substantially in the form attached hereto as Exhibit A, for the shared use of the second-floor
41 reception area of the Union Avenue Firehouse, known as Firehouse #2.
42
43

1 ATTEST:
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5

MAYOR AND CITY COUNCIL OF
HAVRE DE GRACE

6 _____
7 Patrick Sypolt
8 Director of Administration
9

By: William T. Martin, Mayor

10
11 Introduced and adopted: September 17, 2018
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1 RESOLUTION NO. _____
2 EXHIBIT A
3 MEMORANDUM OF UNDERSTANDING
4

5 MEMORANDUM OF UNDERSTANDING WITH THE SUSQUEHANNA HOSE
6 COMPANY (SHCO) FOR THE SHARED USE OF THE SECOND FLOOR AREA
7 OF THE UNION AVENUE FIREHOUSE
8

9 This Memorandum of Understanding dated the ____ day of _____, 2018 between the Mayor and
10 City Council of Havre de Grace, Maryland (City) and the Susquehanna Hose Company, Inc.
11 (SHCO) is intended to establish parameters for the shared use and responsibilities of the second
12 floor area of the firehouse.

- 13 1. The City shall continue its responsibility for maintaining the building, as well as all utility
14 cost.
- 15 2. The City shall assume all financial responsibilities for the renovations.
- 16 3. The City shall provide a concept plan for review and input; once the concept is agreed
17 upon, both the City and SHCO President and Chief shall sign the concept plan.
- 18 4. The City reserves the right to select the décor that keeps with the aesthetics of the Opera
19 House.
- 20 5. The Havre de Grace Arts Collective (Collective) shall represent the City as it relates to
21 developing and maintaining a schedule of events and usage calendar for the second floor
22 space.
 - 23 a. A calendar (virtual or fixed), shall be available at all times for both the SHCO and
24 the City to view.
 - 25 b. It is assumed that the SHCO will be using the second floor each Tuesday evening,
26 beginning at 4pm, and no other use shall be scheduled.
 - 27 c. The exclusive use of the second floor on Tuesday does not preclude SHCO from
28 scheduling any event at any other available times.
 - 29 d. The calendar shall be updated with additions at least 2 weeks prior to any event.
 - 30 e. Weather and/or other emergency related events shall take preference and supersede
31 any events on the schedule.
- 32 6. The City, shall maintain a schedule for custodial services for the second floor, including
33 the restrooms. Such services shall include furnishing any necessary products such as paper
34 towels, toilet paper, sanitary products, hand sanitizer/hand soap, etc.
- 35 7. The kitchen area shall be restored to a clean and orderly condition by each user. Each user
36 shall be responsible for necessary kitchen items such as but not limited to trash bags, table
37 coverings, paper towels, other paper products, detergents, condiments, etc.
- 38 8. The SHCO shall assure the exterior stairwell entrance is secure at all times.

1 WITNESS/ATTEST

SUSQUEHANNA HOSE
COMPANY, INC.

7 By:_____

8 Name: Joseph Miller

9 Title: President

11 WITNESS/ATTEST

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

17 By:_____

18 Patrick Sypolt

19 Director of Administration

Name: William T. Martin

Title: Mayor

22 Approved as to form:

27 April C. Ishak, Esquire

28 City Attorney for Havre de Grace